Assistant Principal
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## 1st-3rd tardy

Students are issued 3 individual tardy passes (in any one class) that can be used when tardy. Once a student no longer has a tardy pass, they will begin the next step of the tardy process.
$4^{\text {th }}-5^{\text {th }}$ tardy
Student is sent to the office and assigned lunch detention.**
*Student's privileges to attend school activities are suspended if detention is missed until detention is served.

Suspended Privileges include the following but not limited to:
All school dances and graduation ceremony participation. Parent notifications will be handled through the Assistant Principals' Office. Participation in all extra-curricular activities (Athletics, Band, Dance, Cheer, School Dances, Leadership, Senior activities, and any activity sponsored by GHS that takes place outside the normal school day of 8:00 am - 3:10 pm.
*Tardy passes are only issued up to 15 minutes after the class period begins including students clearing absences.

## 6th tardy

Once a student has received their $6^{\text {th }}$ tardy in any class, they will be placed on probation for 1 week ( 5 school days). During the probation period if the student receives another tardy, they will be placed on TAP.

TAP (Tardy and Attendance Program) all privileges to attend or participate in extra-curricular activities will be suspended for 1 week ( 5 school days). The student will then be placed on probation for the next 3 weeks. If the student maintains less than 3 tardies in all classes for a current probation period, the student will be off probation. If at any time during the probation period tardies exceed the allowable 3, the student will be assigned another 2-week suspension. Followed by another probation period.
**Any student who receives their $4^{\text {th }}$ tardy will be required to schedule a conference with their parents and an Assistant Principal to help develop a plan to alleviate the student from being excessively tardy.
*** Five (5) unexcused tardies (during a 9-week period) in one (1) class, shall count as an unexcused absence. Each tardy thereafter (during a 9-week period) will also count as an unexcused absence.

